

"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.

Tender Ref.: TNHDC/780/M3/21-22



Request for Proposal (RFP)

Civil works relating to construction of
New Extension of the Existing Showroom,
Anna Salai, Chennai.

Tender Ref.: TNHDC/780/M3/21-22

**The Tamil Nadu Handicrafts Development Corporation Ltd
(TNHDC)**

759 Anna Salai, Chennai - 600 002

Phone:(044) 2852 1271/1325/5094

Fax: (044) 2852 4231

Email: tamilnaduhandicrafts@yahoo.co.in

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

Table of Contents

1. Introduction	7
2. Tender Schedule	8
3. Tender Eligibility Criteria	9
4. Instructions to the Bidders	10
Language of the Bids	10
Bid Currency	10
Letter of Authorization	10
Clarifications and Amendments	10
Contacting the Tender Inviting Authority	11
Cost of Bidding	11
Tender Document Fee	11
Earnest Money Deposit (EMD)	11
Tender Envelopes	12
Technical Bid (Envelope-A)	12
<i>Bid Preparation</i>	12
<i>Details to be furnished</i>	12
<i>Signing the Bid</i>	14
<i>Sealing the Bid</i>	14
Financial Bid (Envelope-B)	14
<i>Details to be furnished</i>	14
<i>Signing the Bids</i>	15
<i>Sealing the Bid</i>	15
Outer Cover	15
Mode of Submission of Tender	15
Modification and withdrawal of Bids	16
Tender Opening and Initial Scrutiny	16
<i>Technical Bid (Envelope-A) Opening</i>	16
<i>Tender Validity</i>	16
<i>Initial Scrutiny during Tender opening</i>	16
<i>Clarifications by TNHDC</i>	16
Technical Bid Evaluation	17
<i>Suppression of facts</i>	17
<i>Bid compliance with Eligibility Criteria</i>	17
<i>Selection of Technically Qualified Bidder</i>	17
Financial Bid Evaluation	17
<i>Financial Bid opening</i>	17
<i>Determination of Lowest Evaluated Price</i>	17
Rejection of Tender of banned Tenderer	18
Acceptance of the Bid	18
Notification of Award	18
Refund of EMD amount	18
Remittance of Security Deposit (SD)	19
Award of Contract	19
5. Scope of Work	19

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

Introduction	19
Review and Monitoring	21
Other Clauses	21
Annexure-1 Bidder's covering letter	22
Annexure-2 Bank Guarantee Format	24
Annexure-3 Contract Terms.....	26
A1. Definitions	26
A2. Interpretations	27
A3. Whole Documents.....	27
A4. Contract Period	27
A5. No Partnerships	28
A6. No assignment	28
A7. Scope of Work.....	28
A8. Contract Price	29
A9. Issue of Work Order.....	29
A10. Delivery Schedule	30
A11. Payment Terms.....	30
A12. Taxes	30
A13. Termination of Contract	30
A13.1 Termination for default	30
A13.2 Termination for Insolvency.....	31
A13.3 Effects of Termination	31
A14. Fraudulent Practice.....	31
A15. Co-operation	31
A16. Indemnity	32
A17. Indemnity	32
A18. Severability	32
A19. Limitation of Liability	32
A20. Refund of SD	32
A21. Intellectual Property Rights (IPR)	32
A22. Notices	32
A23. Force Majeure.....	33
A24. Arbitration.....	33
A25. Exit Clause.....	34
Technical Bid (Envelope-A)	35
T1. Earnest Money Deposit details.....	36
T2. Bidder's Bank Account Details.....	36
T3. Furnish details for meeting the Eligibility Criteria.....	36
T3.1 Bidder's Legal Status.....	36
T3.2 Bidder's Overall Experience.....	37
T3.3 Bidder's relevant experience.....	37
T3.4 Bidder's Annual Turnover	37
T3.5 Bidder's local Office details.....	38
T4. Work Plan Schedule	38
Financial Bid (Envelope-B)	39
<u>T4.1 Financial Bid details with diagram.....</u>	<u>40-50</u>

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

Disclaimer

- 1) This Tender document is neither an agreement nor an offer by Tamil Nadu Handicrafts Development Corporation Limited (TNHDC) to the prospective Bidders or any other person. The purpose of this Tender document is to provide information to the prospective Bidders that may be useful to them in the preparation and submission of Bid.
- 2) TNHDC does not make any representation or warranty as to the accuracy or reliability or completeness of the information in this Tender document and it is not possible for TNHDC to consider the particular needs of each prospective Bidder. The prospective Bidders shall be deemed to have satisfied itself fully before Bidding as to the correctness and sufficiency of its Bids and price quoted in the Bid to cover all obligations under this Tender. The Bidder shall make all arrangements for execution of the contract at its own cost and transport.
- 3) TNHDC will not have any liability to any prospective Bidder or organization or any other person under any laws for the loss or expense or damage which may arise from or be incurred in connection with anything contained in this Tender document, any matter deemed to form part of this Tender document, the award of the Contract.
- 4) TNHDC will not be responsible for any delay in receiving the Bids. The publication of this Tender does not imply that TNHDC is bound to select any Bidder or to sign Contract with the Successful Bidder, as the case may be, for the Scope of Work. TNHDC reserves the right to accept/reject any or all of Bids submitted in response to this Tender document at any stage for reasons such as change of scope or technology or non-availability of anticipated fund whatsoever with intimation notice published on the designated websites.
- 5) TNHDC reserves the right to change/ modify/ amend any or all conditions of this Tender document that will be made available on the designated websites.
- 6) This Tender process is governed by the Tamil Nadu Transparency in Tenders Act 1998 with The Tamil Nadu Transparency in Tenders Rules, 2000 as amended from time to time. It is Bidder's responsibility to ensure that they submit all the supporting documents without fail and it is the Bidder's sole responsibility to establish the proof of having relevant experience of the Bidders to full fill the Eligibility requirements otherwise the Bids are liable for rejection.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

Definitions

For the purposes of this Tender unless the subject or context otherwise requires the following terms expressed shall mean as under.

#	Terms	Definitions
1.	Day	A day means a calendar day.
2.	Month	Month means an English calendar month.
3.	Government	Government means the Handlooms, Handicrafts, Textiles and Khadi Department, Government of Tamil Nadu.
4.	Department	Department means the Tamil Nadu Handicrafts Development Corporation Limited under the administrative control of Handlooms, Handicrafts, Textiles and Khadi Department, Government of Tamil Nadu.
5.	Government Organizations	Government Organizations means Central Government, State Government, Public Sector Undertakings of Central/State Governments, and Wholly owned Government Bodies.
6.	Applicable Law	Applicable Law means the Laws and any other instruments having the force of Law in Tamil Nadu as they may be issued and in force from time to time.
7.	Request for Proposal (RFP)	RFP means "Request for Proposal" document issued for "Civil works relating to construction of New Extension of the Existing Showroom, Anna Salai."
8.	Bidder/ Tenderer	Bidder/ Tenderer means the party who makes a formal offer in pursuance of this Tender floated by TNHDC.
9.	Partial offer	Partial offer means that the Bidder not quoting for the entire scope of work or price as asked in the Technical or Financial Bid and such Bids are liable for rejection.
10.	Conditional offer	A conditional offer means that the Bidders specify their own terms and conditions for the Scope of Work or quoted Price which would be non-responsive to the tender conditions and such Bids are liable for rejection.
11.	Successful Bidder or TENDERER	Successful Bidder or TENDERER can be interchangeably used and means the Bidder who has been selected for awarding the contract through this Tender process.
12.	Services	Services mean the work to be performed by the TENDERER as per the Scope of Work described in the Tender.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

#	Terms	Definitions
13.	EMD/Bank Guarantee	EMD/Bank Guarantee means the Guarantee given by the TENDERER to TNHDC for a percentage of contract value and for a period specified in this Tender document from the date of signing of the contract and renewed whenever a contract is renewed.
14.	Agreement	The agreement means the agreement to be entered between TNHDC and TENDERER with all its appendices and annexure and any amendments thereto made in accordance with the provisions herein, read in conjunction with this Request for Proposal (RFP) document, and the bid response including its further revisions, associated documentation as the situation may deem necessary.
15.	Force Majeure	Force Majeure means any event that is unforeseeable, beyond the control of either party and not involving the affected party's willful fault or negligence and materially affecting its capacity to perform its obligations.
16.	Material Breach	Material Breach means not submitting any deliverables, as mentioned in the Scope of Work and not rectifying the default within the days of being notified of the default.
17.	Other Terms	Other terms used in the Tender but not defined under this shall have the same meaning as assigned to such terms under the Information Technology Act, 2000 and the Companies Act, 1956, as the case may be, as amended from time to time.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

1. Introduction

The Tamil Nadu Handicrafts Development Corporation Limited (hereinafter called TNHDC) popularly known as "Poompuhar" was formed as a Public Limited Company during the year 1973 taking over the Sales Emporia and Training-cum-Production Centers. The TNHDC promotes exquisite handicrafts like Sculpture, Thanjavur Paintings, Stone Carving, Wood Carving, Mementos/Memorabilia, Jewelry, Pottery, Carpets, etc., by marketing directly and through e-commerce also.

The TNHDC aims to encourage and hone the talent of artisans by training and helping them to improve their product quality and marketing their products for their livelihood. The TNHDC builds capacities of the artisans and helping them to cater to the changing demands of consumers. It also helps nurture traditional culture and makes the ancient arts and crafts flourish. Apart from social security and marketing assistance the TNHDC also provides them with free tool kits, setting up of common facility center, recognizing their skill with awards, providing them with quality training and up gradating their products. Through these development activities the economic and living standard of the artisans are uplifted.

As one of the very first Tamil Nadu Handicrafts Development Corporation Limited (Poompuhar) showrooms in the State, the showroom in Anna Salai was opened in 1973. From the day of its inception, the Anna Salai Showroom has an exquisite collection of handicrafts items showcased from different parts of Tamil Nadu.

The products are authentic, affordable and attractive which are carefully artistically designed, handcrafted, and marketed for the customer. The collections include a lot of designs and statues made from a variety of materials like Bronze, Brass, Copper, Thanjavur paintings, White Metal, Black Metal, Wood Carvings, Stone Carvings, Cloth, Leather, Jute and Clay, Swamimalai Bronze Icons, Nachayarkoil Brass lamps, Garlands, Thanjavur Art Plate, Kondapalli toys, Meenakari, Kalamkari Purse, etc.

The construction of the New Extension will serve to further increase the Gallery Area for the Showroom. This extension will also help in providing easier access to the upper floors by means of a new lift and a new staircase being proposed in the Extension Area.

More details about the Corporation may be understood by visiting www.poompuhar.com website.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

2. Tender Schedule

#	Parameters	Details
1.	Tender Inviting Authority, Designation, and Address	The Managing Director Tamil Nadu Handicrafts Development Corporation 759 Anna Salai, Chennai - 600 002 Phone:(044) 2852 1271/1325/5094 Fax: (044) 2852 4231 Email: tamilnaduhandicrafts@yahoo.co.in
2.	Tender Reference	TNHDC/780/M3/21-22
3.	Tender documents available place and the due date for obtaining tender	On all working days between 11.00 AM and 4.00 PM from the Address mentioned in (1) above from 10.11.2022 to 25.11.2022. Alternatively, Tender documents can be downloaded from websites www.poompuhar.com and www.tenders.tn.gov.in .
4.	Tender Fee	Rs.1000/- (Rupees one thousand only) plus 18% GST towards Tender fee.
5.	Earnest Money Deposit (EMD)	Rs.50,000/- (Rupees Fifty Thousand only) By way of Demand Draft drawn in favor of "Tamil Nadu Handicrafts Development Corporation Ltd" payable at Chennai only.
6.	Tender Value	Rs.90.87 lakhs (Inclusive of 18% GST)
7.	Pre-Bid meeting date and place	A pre-bid meeting will be held on 17.11.2022 (Thursday) at 11:00 AM at the address mentioned in (1) above.
8.	Due Date, Time and Place of submission of sealed Tender	Sealed Tenders shall be submitted on or before 25.11.2022 (Friday) at 3.00 PM at the address mentioned in (1) above.
9.	Date, Time and Place of Opening of Technical Bids	Technical Bids will be opened on 25.11.2022 (Friday) at 4.00 PM at the address mentioned in (1) above.
10.	Date, Time and Place of the opening of Financial Bids	Opening of Financial Bid of Technically Qualified Bidders will be done on the same day and venue.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

3. Tender Eligibility Criteria

The Bidders should fulfill the following Eligibility Criteria to participate in the Tender and should submit supporting documents in the Technical Bid.

#	Minimum Eligibility Criteria	Supporting documents required
1.	Bidder should be an organization registered under the Companies Act 1956 or a Partnership Firm or Sole Proprietary Firm in India	<p><u>In case of registered Companies:</u> Copy of the Certificate of Incorporation shall be submitted.</p> <p><u>In case of Partnership Firms:</u> Copy of the Partnership Registration Certificate shall be submitted.</p> <p><u>In case of or Sole Proprietary:</u> Copy of the Firm /registration shall be submitted.</p> <p><u>All the Bidders shall submit the following documents:</u> Copy of the Permanent Account Number (PAN) Copy of the GST Registration Certificate</p>
2.	Bidder should have at least 3 years of work experience in the field of constructions work.	Copy of the Work Orders issued by various Organizations shall be submitted.
3.	Bidder should have successfully executed construction projects / orders to various Government / Private Organizations in India during the past 3 years.	<p>a) Copy of the Work Orders with cumulative order value of Rs.1.00 crore issued by various Governments/ Private Organizations shall be submitted.</p> <p>b) Copy of work completion certificate or performance certificate issued by Government/ Private Organizations shall be submitted.</p>
4.	Bidder should have an average Annual Turnover of Rs.2.00 crore or more in the last three Audited Financial years. (Year 2021-2022, Year 2020-2021 & Year 2019-2020).	Bidder should submit Auditor's Certificate along with Profit and Loss Accounts for the last three audited Financial Years.
5.	Income Tax return for last three years	Income Tax return for (Year 2021-2022, Year 2020-2021 & Year 2019-2020) to be produced.
6.	Bidder should have office in Chennai or nearby Districts.	Copy of the Address proof of office like Land line telephone bill, rent receipt, any registration certificates, etc., in the name of the Bidder shall be submitted.
7.	Bidder should not have been blacklisted	Self-declaration letter to be provided by authorized person of the Organization
8.	Bidder should have PAN, GST	Valid registration of PAN, GST must be provided.

4. Instructions to the Bidders

4.1 Language of the Bids

The Bids prepared by the Bidder as well as all correspondence and documents relating to the Bid shall be in English only. If the supporting documents and printed literature furnished by the Bidder in any another language, shall be submitted with an accurate English translation duly notarized, in which case, for all purpose of the Bid, the translation shall govern. Bids received without such translation copy are liable to be rejected.

4.2 Bid Currency

Price should be quoted in Indian Rupees (INR) only and Payment shall be made in Indian Rupees only.

4.3 Letter of Authorization

An Authorization letter or Power of Attorney from the Board of Directors or Managing Director shall be submitted in case of Registered Company. Authorization letter signed by all the Partners authorizing one of the Partners/Officials shall be submitted in case of Partnership Firm. Authorization letter signed by the Proprietor authorizing self/one of Officials shall be submitted in case of Proprietary-ship Firm. Such Authorization letter should clearly mention the Authorized person to sign and submit Bids, to take decisions and to execute the work on behalf of the Organization. The Bids received without the Authorization letter or Power of Attorney will be summarily rejected.

4.4 Clarifications and Amendments

- 1) At any time after the issue of the tender documents and before the opening of the tender, the Tender Inviting Authority may make any changes, modifications or amendments to the tender documents and upload such changes to the designated websites mentioned in Tender Data sheet.
- 2) In case any tenderer seeks clarifications to the tender document before 48 hours of the opening of the Tender, the Tender Inviting Authority will notify the clarifications without identifying the source of the query and upload such clarification in the form of corrigendum to the designated websites mentioned in Tender Data sheet.
- 3) The tenderers should periodically check for the amendments or corrigendum or information in the websites till the opening date of the Tender. TNHDC will in no way be responsible for any ignorance by the Tenderer.
- 4) TNHDC will not be responsible for any misinterpretation of the provisions of this tender document or on account of the Bidder's failure to update the Bid documents based on changes uploaded in the website.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

4.5 Contacting the Tender Inviting Authority

Bidders shall not make attempts to establish unsolicited and unauthorized contact with the Tender Inviting Authority or Tender Committees or Tender Accepting Authority after opening of the Tender and prior to the notification of the Award. Any attempt by any Bidder to bring to bear extraneous pressures on the Tender Inviting Authority or Tender Committees or Tender Accepting Authority shall be sufficient reason to disqualify the Bidder.

4.6 Cost of Bidding

The Bidders should bear all costs associated with the preparation and submission of Bids. TNHDC will in no way be responsible or liable for these charges/costs incurred regardless of the conduct or outcome of the bidding process.

4.7 Tender Document Fee

- 1) The printed copy of the Tender documents may be purchased from the office of TNHDC on payment of fees as mentioned in the Tender Schedule. The Tender document is not transferable to any other Bidder.
- 2) The Tender fee may be paid by way of Demand Draft drawn in favour of "Tamil Nadu Handicrafts Development Corporation Ltd.", payable at Chennai only.
- 3) Alternatively, the Tender document can be downloaded from the designated websites mentioned in the Tender Schedule and the tender fee shall be paid as given in table 2 above and to be enclosed in the tender documents under technical bid.

4.8 Earnest Money Deposit (EMD)

- 1) An EMD amount as specified in the Tender Schedule should be paid along with the Technical Bid by way of Demand Draft from any Nationalized Bank or Scheduled Bank in India drawn in favor of "Tamil Nadu Handicrafts Development Corporation Ltd." payable at Chennai only.
- 2) The EMD amount of the unsuccessful Bidders will be refunded after finalization of the Tender and award of the contract. The EMD amount held by TNHDC till it is refunded to unsuccessful Bidders will not earn any interest thereof.
- 3) The EMD amount of successful Bidders will be converted as part of the Security Deposit (SD) for successful execution of the work.
- 4) The EMD amount will be forfeited by TNHDC, if the Bidder withdraws the bid during the period of its validity specified in the Tender or if the successful Bidder fails to sign the contract or the successful Bidder fails to remit Security Deposit within the timeframe specified in the Tender.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

4.9 Tender Envelopes

- 1) Bidders should examine all Instructions, Terms & Conditions and Technical specifications as given in the Tender document. Failure to furnish information in the Bid or submission of Bids not substantially responsive/viable in all respects will be at Bidders' risk and may result in rejection of bid. Bidders should strictly submit the Bid as specified in the Tender, failing which the bids will be held as non-responsive and will be rejected.
- 2) The Bids should be submitted in two envelopes namely **(1) Technical Bid and (2) Financial Bid**. The Technical Bid and Financial Bid shall be submitted in two separate covers as explained below. The Bids shall be addressed to "The Managing Director, The Tamil Nadu Handicrafts Development Corporation Ltd, 759 Anna Salai, Chennai- 600 002".

4.10 Technical Bid (Envelope-A)

Bid Preparation

The Technical Bid (Envelope-A) Form as given in the Tender document shall be filled, signed and stamped in all pages. TNHDC will not be responsible for the errors committed in the Bids by the Bidders. The Technical Bid should not strictly contain any price indications as otherwise the Bids will be summarily rejected.

Details to be furnished

- 1) The EMD amount as specified in the Tender should be submitted. Tenders received without EMD amount will be rejected.
- 2) A covering letter in the Bidder's Letter Head (in the format given in Annexure-1) should be submitted.
- 3) An Authorization letter or Power of Attorney as specified in the Tender document should be submitted. The Tenders received without Authorization letter or Power of Attorney will not be considered for further processing.
- 4) The blank Tender document in full along with Corrigenda shall be printed, signed by the Authorized Signatory of Tender, sealed in all pages and submitted in the Technical Bid as a token of acceptance of the Tender conditions.
- 5) The Technical Bid (Envelope-A) should be duly filled in the format given in the Tender document, signed by the Authorized Signatory and stamped in all the pages and should be submitted.
- 6) All the supporting documents to establish proof of Bidder's eligibility to participate in the Tender should be signed by the Authorized Signatory and stamped in all pages and should be submitted. The supporting documents shall establish Bidder's eligibility otherwise the Bid will be rejected.
- 7) The Auditor's Certificate, Annual Report, Profit & Loss Account should be signed by the Authorized Signatory and stamped in all pages and should be submitted.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

- 8) Any other documents as specified in the Tender should be signed by the Authorized Signatory and stamped in all pages and should be submitted. No document shall be allowed to be supplemented / exchanged after opening of the Tender.
- 9) The tenderer shall submit full details of his ownership and control or, if the tenderer is a partnership, joint venture or consortium, full details of ownership and control of each member thereof.
- 10) If the tenderer is a joint venture / consortium / group / partnership of two or more persons, all such persons shall be jointly and severally liable to Tamil Nadu Handicrafts Development Corporation Limited for the fulfillment of the terms of the contract. Such person's shall designate one of them to act as leader with authority to sign. The joint venture / consortium / group / partnership shall not be altered without the approval of the TNHDC.
- 11) Tenderer shall submit only one tender either by himself or as a partner in joint venture or as a member of consortium. If a tenderer or if any of the partners in a joint ventures or any one of the members of the consortium participates in more than one tender, the tender is liable to be rejected.
- 12) In case the tenderer has any doubt about the meaning of anything contained in the tender document, he/she shall seek clarification from The Sales & Production Manager / Assistant Manager (Sales), Tamil Nadu Handicrafts Development Corporation Limited, sufficiently well before submitting the bid. Anysuch clarification, together with all details on which clarification had been sought, will also be forwarded to all tenderer without disclosing the identity of the tenderer seeking clarification. All communications between the bidders and the Sales & Production Manager / Assistant Manager (Sales), Tamil Nadu Handicrafts Development Corporation Limited shall be carried out in writing.
- 13) Any and all the exemption which the tenders may have, in any of the clauses in the specification and general conditions of service should be clearly outlined in the schedule of deviation, SCHEDULE – A (Part B- To be enclosed in Envelope I). Failing which the offer will be deemed to conform fully to the specifications and general terms and conditions.
- 14) It may be noted that the tenders not containing full particulars called for in complete shape are liable to be rejected. Tenders not properly authenticated by the tenderer will be rejected. Tender documents should be duly signed by the tenderer in all pages.
- 15) Except for any such written clarification by the Sales & Production Manager / Assistant Manager (Sales), Tamil Nadu Handicrafts Development Corporation Limited, before opening of technical bids which is expressly stated to be an addendum to the tender document issued by the office of the Managing Director, Tamil Nadu Handicrafts Development Corporation Limited, no written or oral communication, presentation or explanation by any other employee of Tamil Nadu Handicrafts Development Corporation Limited, shall be taken to bind or fetter the of Tamil Nadu Handicrafts Development Corporation Limited, under the contract.
- 16) Tenders and all accompanying documents shall be in English. In case any accompanying documents are in other languages, it shall be accompanied by an English translation. The English version shall prevail in matters of interpretations.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

- 17) All the columns shall be clearly filled in ink legibly or typed. The tenderer should quote the number, rates and amount tendered by him / them in figures. The tenderer shall take care that the rate and amount may be written in such a way that interpolation is not possible. No column should be left blank which would otherwise make the tender liable for rejection.
- 18) Technical Details ((Envelope-I), Financial Bid ((Envelope-II)) shall be in separate sealed envelopes, each marked as (Envelope-I) and (Envelope-II). The two covers shall be put into another sealed enveloped superscripting there on "Tender Reference No.TNHDC/780/M3/21-22 Execution of **"Civil works relating to construction of New Extension of the Existing Showroom, Anna Salai, Chennai"**".

The Managing Director,
Tamil Nadu Handicrafts Development Corporation Limited,
Corporate Office
No.759, Anna Salai, Chennai-2.

Signing the Bid

The Technical Bid shall be typed and signed by the Authorized Signatory on all pages of the Bid and stamped. Any alterations, deletions or overwriting will be treated as valid only if they are attested with the full signature by the Authorized Signatory.

Sealing the Bid

The Technical Bid shall be placed in a separate cover (Envelope-A) and sealed. The Technical Bid cover shall be super scribed as Execution of **"Civil works relating to construction of New Extension of the Existing Showroom, Anna Salai, Chennai"** Tender No: TNHDC/780/M3/21-22, due on 25.11.2022 upto 3.00 PM. The "FROM" address and "TO" address shall be written without fail otherwise the Technical Bid is liable for rejection.

4.11 Financial Bid (Envelope-B)

Details to be furnished

- 1) The Financial Bid (Envelope-B) Form as given in the Tender document shall be filled, signed and stamped in all pages. All the Price items as asked in the Tender should be filled in the Financial Bid. The Tender is liable for rejection if Financial Bid contains partial offers or conditional offers.
- 2) The Financial estimate quoted by the Bidder shall include cost and expenses on all counts viz. cost of construction, equipment, materials, tools/ techniques/ methodologies, manpower, supervision, administration, overheads, travel, lodging, boarding, in-station and outstation expenses, etc. and any other cost involved to fulfill the scope of work as specified in the Tender.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

- 3) The cost quoted by the Bidder shall be kept firm for a period specified in the Tender from the date of opening of the Tender. The Bidder should keep the cost firm during the period of Contract including during the period of extension of time if any. Escalation of cost will not be permitted during the said periods or during any period while providing services whether extended or not for reasons other than increase in duties / taxes payable to the Governments in India within the stipulated delivery period.

Signing the Bids

The Bids shall be typed, signed by the Authorized Signatory in all pages of the Bid and stamped. Any alterations, deletions or overwriting shall be treated valid only if they are attested by full signature by the Authorized Signatory.

Sealing the Bid

- 19) The Financial Bid shall be placed in a separate cover (Envelope-B) and sealed. The Financial Bid cover shall be super scribed as "**Civil works relating to construction of New Extension of the Existing Showroom, Anna Salai, Chennai**" Tender No: TNHDC/780/M3/21-22 due on 25.11.2022 upto 3.00 PM. The "FROM" address and "TO" address shall be written without fail otherwise the Financial Bid is liable for rejection.

4.12 Outer Cover

- 20) The Technical Bid cover (Envelope-A) and Financial Bid cover (Envelope-B) shall then be put in a single outer cover and sealed. The outer cover shall be super scribed as "**Civil works relating to construction of New Extension of the Existing Showroom, Anna Salai, Chennai**" Tender No: TNHDC/780/M3/21-22 due on 25.11.2022 upto 3.00 PM. The "FROM" address and "TO" address shall be written without fail otherwise the Technical Bid is liable for rejection.

4.13 Mode of Submission of Tender

- 1) The Bid should be dropped in the Tender box kept at TNHDC's Corporate Office at the address mentioned in Tender Schedule on or before the due date and time as specified in the Tender Schedule. The TNHDC will not receive the Bids personally.
- 2) Alternatively, if the Bidder prefers to submit the Bid by post, the Bidders should ensure that the Bids reach TNHDC office on or before the due date and time as specified in the Tender Schedule. The TNHDC would drop the postal Bids in the Tender box if the Bids received reaches TNHDC Office before the due date and time as specified in the Tender Schedule. TNHDC will not be liable or responsible for any damage, postal delay or any other delay whatsoever.
- 3) The Bids received after Due Date and Time as specified in the Tender Schedule or Unsealed or transmitted through Facsimiles or electronically will be summarily rejected.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

4.14 Modification and withdrawal of Bids

Bidder shall not make or cause to be made any alteration, erasure or obliteration to the text of this Tender document published by TNHDC and submitted by the Bidder with or as part of their Bid. The Bidders will not be permitted to modify or alter the Bids once submitted by the Bidder. Withdrawal of a Bid by any Bidder during the interval between the due date and time for submission of Tenders and the expiration of the period of Tender Validity as specified in the Tender document shall result in the forfeiture of the EMD/ SD as the case may be.

4.15 Tender Opening and Initial Scrutiny

Technical Bid (Envelope-A) Opening

The Tender outer cover and Technical Bid cover (Envelope-A) will be opened at the place, date and time as specified in the Tender Schedule. The Tender will be opened in the presence of the Bidders who are willing to be present. The Authorized Signatory of the Tender or their representative shall attend the Tender opening.

Tender Validity

The cost of work (price) quoted by the Bidder shall be kept valid for a period of 180 days from the date of Tender opening of Technical Bid (Envelope-A). If any of the Bids has lesser price validity, the Bid will be rejected as non-responsive. The Successful Bidders should extend the price validity till the completion of the contract. In exceptional circumstances, TNHDC may solicit the Bidders to extend the price validity and Bid security validity for further period and Bidders should agree for this.

Initial Scrutiny during Tender opening

After opening of the Tender outer cover and Technical Bid (Envelope-A), initial scrutiny will be held for the following aspects.

- i) Whether Technical Bid (Envelope-A) and Financial Bid (Envelope-B) are submitted in two separate sealed covers.
- ii) Whether required EMD amount is submitted in the Technical Bid (Envelope-A).

All Bids fulfilling the above conditions alone will be considered for further evaluation otherwise the Bid will be rejected.

Clarifications by TNHDC

When deemed necessary, TNHDC may seek bonafide clarifications on any aspect from the Bidder. However, that would not entitle the Bidder to change or cause any change in the substance of the Bid or price quoted. During the course of Technical Bid evaluation, TNHDC may seek additional information or historical documents for verification to facilitate decision making. In case, the Bidder is failed to comply with the requirements of TNHDC as stated above, such Bids may at the discretion of TNHDC, will be rejected as technically non-responsive.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

4.16 Technical Bid Evaluation

Suppression of facts

- 1) During the Technical Bid evaluation, if any suppression or misrepresentation of information is brought to the notice of TNHDC, TNHDC shall have the right to reject the Bid. If the Bidder has already been selected, then TNHDC would terminate/void the contract as the case may be without any compensation to the Bidder and the EMD/ Security Deposit as the case may be, shall be forfeited.
- 2) Bidders should note that any facts and figures like quantity, numbers, currency value, etc., in the supporting documents submitted by the Bidders for proving their eligibility criteria is found suppressed or erased, TNHDC shall have the right to seek the correct facts and figures, or reject such Bids. It is the Bidders responsibility to submit the full copies of the supporting documents to prove its eligibility otherwise TNHDC at its discretion may not consider such supporting documents.

Bid compliance with Eligibility Criteria

A Technical Committee will be involved for evaluation of Technical Bid with respect to Eligibility criteria requirements as specified in the Tender. The Technical Evaluation will be conducted based on the supporting documents submitted by the Bidders. The Bids which establishes the Tender Eligibility Criteria in full will be considered for further processing. The Bids will be held non- responsive and rejected if the Bids do not establish the eligibility of the Bidders and will become unsuccessful in the Tender.

Selection of Technically Qualified Bidder

Those Bidders who fulfill the Eligibility Criteria will be the Technically Qualified Bidders in the Tender. Bidders will be assessed only to improve the quality levels in the proposed work under this Tender. The Financial Bids of the Technically Qualified Bidders alone will be opened and evaluated.

4.17 Financial Bid Evaluation

Financial Bid opening

The Financial Bid cover (Envelope-B) will be opened at the place, date and time as specified in the Tender Schedule. The Technically Qualified Bidders alone will be invited for Financial Bid opening. The Authorized Signatory of the Tender or their representative shall attend the Financial Bid opening.

Determination of Lowest Evaluated Price

- 1) The arithmetical errors in the Financial Bid if any will be corrected and the price quoted by the Bidders will be evaluated. The price evaluation will include Taxes as part of the price.
- 2) The lowest evaluated price will be called as L1 price. The L1 price offered Bidder will be called as "L1 Bidder" of the Tender. The TNHDC may negotiate with the L1 Bidder for further reduction of price and improvement in the scope of work.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

- 3) In the event that more than one Technically Qualified Bidder quoted the L1 price, both L1 Bidders will be asked to provide their best and final price offer in a sealed cover. The L1 Bidder offering the best advantageous price to TNHDC will be given a priority and major share of work.

4.18 Rejection of Tender of banned Tenderer

As per The Tamil Nadu Transparency in Tender Act 1998, if at any time before the acceptance of tender, the Tender Accepting Authority receives information that a tenderer who has submitted tender has been banned by any procuring entity, the Tender Accepting Authority shall not accept the tender of that tenderer even if it may be the lowest tender.

4.19 Acceptance of the Bid

The final acceptance of the Bids is entirely vested with the Tender Accepting Authority who reserves the right to accept or reject any or all of the Tenders in full or in part. The Tender Accepting Authority may also cancel the Tender for reasons such as changes in the scope of work, new technologies, court orders, accidents or Force Majeure conditions. After acceptance of the Tender by Tender Accepting Authority, if the any of the Bidder withdraws its Bid whatsoever the reason, then the withdrawn Bid will be rejected and the EMD amount submitted by the Bidder will be forfeited.

4.20 Notification of Award

Prior to the expiry of Tender validity period, TNHDC will notify that the Empanelled Bidders in writing that its Bids have been accepted for award of Contract subject to receipt of Security Deposit.

4.21 Refund of EMD amount

The EMD amount of the unsuccessful Bidders will be refunded after award of the contract within a reasonable period. The EMD amount paid by the Successful Bidder will be converted as part of the Security Deposit payable by the Successful Bidder.

- a) Each bidder must pay an Earnest Money Deposit of Rs.50,000/- (Rupees Fifty Thousand only) by way of demand draft in favor of "Tamil Nadu Handicrafts Development Corporation Limited", payable at Chennai.
- b) Tenders not accompanied by the EMD for the notified amount in the form prescribed shall be summarily rejected.
- c) The Earnest Money Deposit of unsuccessful tenderers will be returned after the finalization of tender within a reasonable time consistent with the rules and regulations.
- d) The Earnest Money Deposit furnished for any other tenders by the bidders and if any already available with the Tender Inviting Authority cannot be considered as an EMD for this tender.
- e) The EMD amount held by the Tender Inviting Authority till it is returned to the unsuccessful bidder will not earn any interest thereof.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

- f) The EMD amount of successful bidders will be retained as a part of Security Deposit (SD) for successful execution of the project.
- g) The EMD amount shall be forfeited if: The bidder withdraws the bid during the period of bid validity specified in the tender (or) in the case of the successful bidder, if the bidder fails to sign the contract or to remit Security Deposit or adhere to the time schedule.

4.22 Remittance of Security Deposit (SD)

- 1) The Successful Bidder shall be required to remit a Security Deposit equivalent to 5% (Five percent) on the total value of the order, inclusive of EMD amount by way of demand draft drawn in favor of "Tamil Nadu Handicrafts Development Corporation Limited" payable at Chennai or in the form of unconditional irrevocable Bank Guarantee in the Bank Guarantee Format (in the format given in Annexure-2), valid for a period equivalent to the delivery period plus exit period from the date of notification of award.
- 2) The Security Deposit furnished by the Successful Bidder in respect of the tender will be returned to them after successful fulfillment of Contract. The Security Deposit held by TNHDC till it is refunded to the Successful Bidder will not earn any interest thereof.
- 3) The Security Deposit will be forfeited if the Successful Bidder withdraws the Bid during the period of Tender validity as specified in the Tender document.

4.23 Award of Contract

The Successful Bidder shall execute a Contract in the Contract Form (in the format as given in Annexure-3) in Rs.100/- non-judicial stamp paper bought in Tamil Nadu only in the name of the Bidder, within one week from the date of remittance of Security Deposit. The L1 Bidder will be given a preference with major share of the work. The Security Deposit will be forfeited if the Successful Bidder fails to sign the contract.

5. Scope of Work

5.1 Introduction

The nature of the work is to do Civil and allied works relating to construction of New Extension of the Existing Showroom

As one of the very first Tamil Nadu Handicrafts Development Corporation Limited (Poompuhar) showrooms in the State, the showroom in Anna Salai was opened in 1973. From the day of its inception, the Anna Salai Showroom has an exquisite collection of handicrafts items showcased from different parts of Tamil Nadu. The products are authentic, affordable and attractive which are carefully artistically designed, handcrafted, and marketed for the customer. The collections include a lot of designs and statues made from a variety of materials like Bronze, Brass, Copper, Thanjavur paintings, White Metal, Black Metal, Wood Carvings, Stone Carvings, Cloth, Leather, Jute and Clay, Swamimalai Bronze Icons, Nachayarkoil Brass lamps, Garlands, Thanjavur Art Plate, Kondapalli toys, Meenakari, Kalamkari Purse, etc.

The construction of the New Extension will serve to further increase the Gallery Area for the Showroom. This extension will also help in providing easier access to the upper floors by means of a new lift and a new staircase being proposed in the Extension Area.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

The New Extension with additional Gallery Space would be constructed in an area of 2,500 sq.ft approximately with ground plus one floor with aesthetic look in the Rear Side of the Existing Showroom at Anna Salai with all amenities and open space for displaying the finished products of artisans.

Apart from the scope the following activities will be covered under this Tender:

To study and understand the proposed construction and existing context of the site along with tender documents.

To ensure the construction safety practice and quality construction, materials as per prevailing IS code, norms and relevant standard specifications.

To obtain the insurance for the construction workers of the site and nearby occupants.

To ensure the construction timeline and maintain as per schedule and it should be document, certified and report periodically.

The construction site and stockpiles are to maintain neat and clean. The construction site and workers safety & hygiene should maintain as per TNPCB & Covid-Pandemic-Govt. norms & guidelines.

The site markings and levels to be maintained with permanently as per drawings and existing site condition till the completion of the project. The Excavation and foundation work are to be considered as per existing context and all respect complying with relevant standard specifications.

Structural members, like Footing, Columns, Beams, slabs, etc., are to ensure the grade of concrete, reinforcement and fabrication at site as per the design and relevant drawings and also complying with relevant standard specifications.

All concreting batch quality and grade are to be ensured at site along with NABL-laboratory test certificates. The completed piles & pile cap at site to be certified by the piling/geo technical agency's registered structural engineer.

Structural Steel manufacturer's certificates; other construction materials and coating test certificate and/or batch wise test certificate are to be produced and to be approved by the departmental officers.

Superstructure and masonry works to be done with specified cement mortar mix; after construction of the particular items, curing to be done with IS456:2000 specified water quality. The source of water for construction to be tested by NABL certified laboratories.

The batch wise samples and test certificates to be maintained safely at site/with client till completion certificate obtained and these are considered as the part of completion procedures.

To prepare and produce the Shop drawings along with weight inventory for all steel fabrication works.

To ensure the engineering practice and procedures at site by the qualified team of engineers and technical & skilled staff; the list of technical staff's to be approved by the departmental officers.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

The approved makes for construction materials as per TNPWD/TN TWADB/CPWD/MES/AAI, Etc., and the Specific materials to be approved by the departmental officers.

To report periodically about the completion of construction activities / stages and produce the as built drawings along with virtual completion stage.

All technical communication, data's to be documented & recorded in Tamil and English.

5.2 Review and Monitoring

The tenderer shall be accountable to the TNHDC for successful completion of the work for which TNHDC will hold periodical review meeting. The TENDERER should attend the meeting along with architect consultant engaged by TNHDC without fail and report the progress to TNHDC. The decisions made during the review shall be strictly adhered by the TENDERER for timely completion of the job.

5.3 Other Clauses

Please refer to the important clauses like Delivery Schedule, Payments and Taxes, Service Level Agreement (SLA), Penalties, Exit Clause, etc., in the Contract.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

Annexure-1 Bidder's covering letter
--

(Letter should be submitted in Bidders' Letter Head)

Letter ref.: _____ dated _____

To,
The Managing Director
Tamil Nadu Handicrafts Development Corporation Ltd
759 Anna Salai, Chennai – 600 002

Sir/ Madam,

Sub: Undertaking for "Civil works relating to construction of New Extension
of the Existing Showroom, Anna Salai, Chennai" - Reg.

Ref: Tender Reference _____

1. We have examined the "Civil works relating to construction of New Extension of the Existing Showroom, Anna Salai, Chennai" as specified in the Tender. We undertake to meet the requirements and provide the services as set out in the Tender document.
2. We attach our Technical Bid (Envelope-A) and Financial Bid (Envelope-B) in separate sealed covers and placed inside an outer cover as required by the Tender conditions both of which together constitutes our proposal, in full conformity with the said Tender.
3. We have read the provisions of this Tender and confirm that these are acceptable to us. We further declare that additional conditions and deviations, if any, found in our response shall not be given effect to.
4. We undertake, if our Bid is accepted, to adhere to the scope of work as specified in the Tender or such modified plan as may subsequently be agreed.
5. We agree to unconditionally accept all the terms and conditions set out in the Tender document and also agree to abide by this Bid response for a period as mentioned in the Tender from the date of bid opening and it shall remain binding upon us with full force and virtue, until within this period a formal contract is prepared and executed, this Bid response, together with your written acceptance thereof in your notification of award, shall constitute a binding contract between us and TNHDC.
6. We affirm that the information contained in the Technical Bid or any part thereof, including its exhibits, schedules, and other documents and instruments delivered or to be delivered to TNHDC is true, accurate, and complete. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead TNHDC as to any material fact.
7. We agree that TNHDC is not bound to accept the lowest or any Bid that may receive. We are also aware that you reserve the right in absolute sense to reject all or any of the products/ service specified in the bid response without assigning any reason whatsoever.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

8. I hereby confirm that I am entitled to act on behalf of our organization and empowered to sign the Bid document as well as such other documents. The Power of Attorney/ Letter of Authorization required in this connection is enclosed in the Technical Bid.

Signature of the Authorized Signatory of Tender:

Name of Authorized person:

Designation of Authorized person

Name and Address of Bidder:

Stamp of bidder:

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

Annexure-2 Bank Guarantee Format

(To be executed in Rs.100/- Stamp Paper purchased in Tamil Nadu)

Letter ref.: _____ dated _____

To
The Managing Director
The Tamil Nadu Handicrafts Development Corporation Limited
759 Anna Salai,
Chennai - 600002

Bank Guarantee No:
Amount of Guarantee:
Guarantee covers from:
Last date for lodgement of claim:

This Deed of Guarantee executed by(Bankers Name & Address) having our head Office at(address) (hereinafter referred to as "the Bank") in favor of The Tamil Nadu Handicrafts Development Corporation Ltd (hereinafter referred to as "TNHDC") for an amount not exceeding Rs.____/- (Rupees____ Only) as per the request of M/s. _____ having its office address at _____(hereinafter referred to as TENDERER) against Notification of Award _____ dated ____ / ____ / ____ of _____. This guarantee is issued subject to the condition that the liability of the Bank under this guarantee is limited to a maximum Rs._____-/- (Rupees_____- Only) and the guarantee shall remain in full force up to months from the date of Bank Guarantee and cannot be invoked otherwise by a written demand or claim by TNHDC under the Guarantee served on the Bank or before months from the date of Bank Guarantee.

AND WHEREAS it has been stipulated by you in the said ORDER that the TENDERER shall furnish you with a Bank Guarantee by a Scheduled/Nationalized Bank for the sum specified therein as security for compliance with the TENDERER'S performance obligations for a period of in accordance with the contract.

AND WHEREAS we have agreed to give the TENDERER a Guarantee.

THEREFORE, we (Banker's address)....., hereby affirm that we are Guarantors and responsible to you on behalf of the TENDERER up to a total of Rs._____-/- (Rupees_____- Only) and we undertake to pay you, upon your first written demand declaring the TENDERER to be in default under the contract and without any demur, cavil or argument, any sum or sums within the limit of Rs._____-/- (Rupees_____- Only) as aforesaid, without your needing to prove or show grounds or reasons for your demand or the sum specified therein.

This Guarantee is valid until ____ months from the date of Bank Guarantee.

Notwithstanding, anything contained herein

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

Our liability under this guarantee shall not be exceed Rs. _____/- (Rupees _____ Only). This Bank Guarantee shall be valid up to months from the date of Bank Guarantee and we are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before.

In witness whereof the Bank, through its authorized Officer, has set its, hand and stamp on this
..... at Chennai.

Witness:
(Name in Block Letters)

(Signature)

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

Annexure-3 Contract Terms

(To be executed on a Rs. 100/- Stamp paper by the Successful Bidder)

This Contract entered into this _____ day of _____ at Chennai between;

The Tamil Nadu Handicrafts Development Corporation Ltd, having its Registered Office at 759 Anna Salai, Chennai-600 002 hereinafter referred to as TNHDC (Which expression shall unless repugnant to the context or meaning thereof include its successors and assigns) of the First part.

And

M/s. _____ having its Registered Office _____ hereinafter referred to as the TENDERER (Which expression shall unless repugnant to the context or meaning thereof include its successors and assigns) of the Second part.

Whereas TNHDC invited a Tender _____ "Civil works relating to construction of New Extension of the Existing Showroom " Anna Salai and the TENDERER herein has been selected in the Tender for execution of the work as detailed in the Tender Documents.

Whereas TNHDC and the TENDERER, in pursuance thereof have arrived at the following terms and conditions.

A1. Definitions

For the purposes of this Contract unless the subject or context otherwise requires the following terms expressed shall mean as under.

1. "Day" means a calendar day
2. "Month" means English calendar month
3. "Applicable Law" means the Laws and any other instruments having the force of Law in Tamil Nadu as they may be issued and in force from time to time
4. "Services" means the work to be performed by the TENDERER as per the Scope of Work described in the Tender
5. "Bank Guarantee" means the Bank Guarantee given by the TENDERER to TNHDC for percentage of contract value and for a period specified in this Tender document from the date of signing of the contract and renewed whenever contract is renewed.
6. "Contract" means this Contract entered between TNHDC and TENDERER
7. "Whole Documents" means the documents listed under Whole Documents with all its appendices and annexure and any amendments thereto made in accordance with the provisions of Request for Proposal (RFP) document as the situation may deem necessary.
8. "Force Majeure" means an event that is unforeseeable, beyond the control of either party and not involving the affected party's wilful fault or negligence and materially affecting its capacity to perform its obligations.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

9. "Material Breach" means not submitting any deliverables, as mentioned in the Scope of Work and not rectifying the default within the days of being notified of the default
10. Other terms used in the Contract but not defined under this shall have the same meaning as assigned to such terms under the Information Technology Act, 2000 and the Companies Act, 1956, as the case may be, as amended from time to time.

A2. Interpretations

- a) If the context so requires it, singular means plural and vice versa.
- b) Entire Agreement: The Contract constitutes the entire agreement between the TNHDC and the TENDERER and supersedes all communications, negotiations and agreements (whether written or oral) of parties with respect thereto made prior to the date of Contract.
- c) Amendment: No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized signatory of each party thereto.
- d) Any waiver of a party's rights, powers, or remedies under the Contract must be in writing, dated, and signed by authorized signatory of the party granting such waiver, and must specify the right and the extent to which it is being waived.
- e) Severability: If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.

A3. Whole Documents

The following documents shall be deemed to form and be read and construed as part of this Contract.

- a) Tender Document in full issued by TNHDC
- b) Corrigenda, Clarifications and Amendments issued by TNHDC for the Tender document
- c) Bid received from the TENDERER
- d) Detailed proposal and final offer of the TENDERER
- e) Notification of Award issued by TNHDC
- f) Correspondence made by both the parties from time to time during the period of the contract.

A4. Contract Period

This Contract shall remain in force for a period 180 days (Content delivery period plus additional content creation) from the date of signing of this Contract.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

A5. No Partnerships

This Contract shall not be interpreted or construed to create an association, joint venture or partnership among the Parties or to impose any partnership obligation or liability upon either Party. Neither Party shall have any right, power or authority to enter into any Contract to act on behalf of to bind the other Party.

A6. No assignment

The Contract or any part share of interest in it shall not be transferred or assigned by the TENDERER directly or indirectly to any person without prior consent in writing of the TNHDC, which consent the TNHDC shall be entitled to decline without assigning any reason.

A7. Scope of Work

The nature of the work is to do Civil and allied works relating to construction of New Extension of the Existing Showroom

As one of the very first Tamil Nadu Handicrafts Development Corporation Limited (Poompuhar) showrooms in the State, the showroom in Anna Salai was opened in 1973. From the day of its inception, the Anna Salai Showroom has an exquisite collection of handicrafts items showcased from different parts of Tamil Nadu. The products are authentic, affordable and attractive which are carefully artistically designed, handcrafted, and marketed for the customer. The collections include a lot of designs and statues made from a variety of materials like Bronze, Brass, Copper, Thanjavur paintings, White Metal, Black Metal, Wood Carvings, Stone Carvings, Cloth, Leather, Jute and Clay, Swamimalai Bronze Icons, Nachayarkoil Brass lamps, Garlands, Thanjavur Art Plate, Kondapalli toys, Meenakari, Kalamkari Purse, etc.

The construction of the New Extension will serve to further increase the Gallery Area for the Showroom. This extension will also help in providing easier access to the upper floors by means of a new lift and a new staircase being proposed in the Extension Area.

The New Extension with additional Gallery Space would be constructed in an area of 2,500 sq.ft approximately with ground plus one floor with aesthetic look in the Rear Side of the Existing Showroom at Anna Salai with all amenities and open space for displaying the finished products of artisans.

Apart from the scope the following activities will be covered under this Tender:

To study and understand the proposed construction and existing context of the site along with tender documents.

To ensure the construction safety practice and quality construction, materials as per prevailing IS code, norms and relevant standard specifications.

To obtain the insurance for the construction workers of the site and nearby occupants.

To ensure the construction timeline and maintain as per schedule and it should be documented, certified and report periodically.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

The construction site and stockpiles are to maintain neat and clean. The construction site and workers safety & hygiene should maintain as per TNPCB & Covid-Pandemic-Govt norms & guidelines.

The site markings and levels to be maintained with permanently as per drawings and existing site condition till the completion of the project. The Excavation and foundation work are to be considered as per existing context and all respect complying with relevant standards specifications.

Structural members, like., Footing, Columns, Beams, slabs, etc., are to ensure the grade of concrete, reinforcement and fabrication at site as per the design and relevant drawings and also complying with relevant standard specifications.

All concreting batch quality and grade are to be ensured at site along with NABL-laboratory test certificates. The completed piles & pile cap at site to be certified by the piling/geo technical agency's registered structural engineer.

Structural Steel manufacturer's certificates; other construction materials and coating test certificate and/or batch wise test certificate are to be produced and to be approved by the departmental officers.

Superstructure and masonry works to be done with specified cement mortar mix; after construction of the particular items, curing to be done with IS456:2000 specified water quality. The source of water for construction to be tested by NABL certified laboratories.

The batch wise samples and test certificates to be maintained safely at site/with client till completion certificate obtained and these are considered as the part of completion procedures.

To prepare and produce the Shop drawings along with weight inventory for all steel fabrication works.

To ensure the engineering practice and procedures at site by the qualified team of engineers and technical & skilled staff; the list of technical staff's to be approved by the departmental officers.

The approved makes for construction materials as per TNPWD/TN TWADB/CPWD/MES/AAI, Etc., and the Specific materials to be to be approved by the departmental officers.

To report periodically about the completion of construction activities/stages and produce the as built drawings along with virtual completion stage.

All technical communication, data's to be documented & recorded in Tamil and English.

A8. Contract Price

This finally negotiated and agreed price is given below and the price is firm and not subject to enhancement. Wherever the offer conditions furnished by the TENDERER are at variance with conditions of this contract or conditions stipulated in the tender document, the latter shall prevail over the offer conditions furnished by the TENDERER.

A9. Issue of Work Order

After payment of Security Deposit and execution of the Contract, formal Work Order will be issued to the Successful Bidder by TNHDC. The payment will be based on the fulfillment of Work Orders issued from time to time.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

A10. Project Period

The work shall be completed within 180 days (6 months) from the date of handing over of site.

A11. Payment Terms

- 1) No advance amount will be paid. The payment will be released on completion of work as below mentioned. 95% of the work based on running bills on consultation with the Architect / Engineer Consultant, TNHDC Ltd.,

#	Milestones	No of Days	Paymentmode
1.	Preparation of the site	15 days	
2	Foundation work	45 days	15% (on completion)
3.	Layer of concrete work up to lintel level(GF)	20 days	15% (on completion)
4.	Roof level (GF)	20 days	15% (on completion)
5.	1 st floor lintel level	20 days	15% (on completion)
6.	1 st floor roof level	20 days	10% (on completion)
7.	Terrace level finishing with parapet wall	15 days	10% (on completion)
8.	Inner plastering and outer plastering for 2 floors	15 days	10% (on completion)
9.	Virtual completion and handing over of site	10 days	5% (on completion)

- 2) Balance 5% payment will be retained as performance guarantee till expiry of the contract.

A12. Taxes

The Taxes as applicable for the services within the Delivery Schedule as specified in the Contract will be paid. In case, the Taxes have been reduced retrospectively, the TENDERER is liable to refund the same. The TENDERER shall have full and exclusive liability for remittance of Taxes and other statutory payments to the respective statutory authorities payable under any or all of the Statutes/ Laws/ Acts etc., now or hereafter imposed. The TENDERER shall submit the proof of Tax remittance to TNHDC when sought.

A13. Termination of Contract

A13.1 Termination for default

- 1) TNHDC may without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of 15 days, sent to the TENDERER, terminate the contract in whole or part;
- (i) If the TENDERER fails to deliver any or all of the goods/services within the period specified in the Contract, or fails to supply the items/services as per the Delivery Schedule or within any extension thereof granted by TNHDC; or
 - (ii) If the TENDERER fails to perform any of the obligations under the contract; or
 - (iii) If the TENDERER, in the considered judgment of TNHDC, has engaged in fraudulent

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

and corrupt practices in competing for or in executing the Contract.

- 2) In the event TNHDC terminates the Contract in whole or in part, TNHDC may procure, upon terms and in such manner as it deems appropriate, the goods and services similar to those delivered and the TENDERER shall be liable to TNHDC for any additional costs for such similar goods/services. However, the TENDERER shall continue the performance of the contract to the extent not terminated.

A13.2 Termination for Insolvency

The TNHDC may at any time terminate the Contract by giving written notice with a notice period of 15 days to the TENDERER, if the TENDERER becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the TENDERER, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to TNHDC.

A13.3 Effects of Termination

- 1) In the event of termination of this Contract by the TNHDC, the compensation payable to the TENDERER will be decided in accordance with the Terms of Payment for the milestones completed by the TENDERER and duly accepted by TNHDC.
- 2) Upon issuance of notice for termination of this Contract by TNHDC, the Parties shall mutually agree upon a transition plan and comply with such a plan. The TENDERER agrees to extend full cooperation and support during the transition process.
- 3) In the event of termination, before expiry of Contract or otherwise, TENDERER agrees to return all the data, documents, reports and other assets provided by TNHDC for the purpose of fulfilling the finalized Scope of Work.

A14. Fraudulent Practice

The TENDERER represents and undertakes that the TENDERER has not given or promised to give directly or indirectly to any person in TNHDC, the bribes or the TENDERER involved in fraudulent practices in obtaining the Contract. Any breach of this undertaking by TENDERER or anyone employed by them entitle TNHDC to terminate the Contract either wholly or in part and recover from TENDERER any loss arising from such termination without any entitlement or compensation to TENDERER. The TNHDC will blacklist the TENDERER from bidding any Tender of TNHDC for a minimum period of one year. A decision of TNHDC to the effect of breach of the undertaking shall be final and binding on TENDERER.

A15. Co-operation

The TNHDC will provide all the necessary information, data and reports needed by the TENDERER in time and manner for fulfilling the contractual obligations. The TNHDC will grant necessary consents, approvals, authorizations and communication with external agencies from time to time as needed by the TENDERER. The TNHDC will provide replies within reasonable timeframe, on all requests and queries submitted by TENDERER to carry out the obligations.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

A16. Liquidated Damages (LD)

In the event of non-fulfilment of Tender conditions / agreement terms by the TENDERER, a Liquidated Damage at the rate of 1% (One percentage) per week on the amount of security deposit payable to TNHDC will be levied subject to a maximum of 5% (Five percentage).

A17. Indemnity

The TENDERER shall indemnify, defend and hold the TNHDC and their officers, employees, successors and assigns harmless from and against any and all losses arising from personal injury or claims by third parties pursuant to this Contract, including but not limited to any equipment, software, information, methods of operation or other intellectual property (or the access, use or other rights thereto) provided by the TENDERER or its sub-contractors or its associated agencies or any act, default or omission of any of them in relation to this agreement.

A18. Severability

If for any reason whatever, any provision of this Contract is or becomes invalid, illegal or unenforceable or is so declared by any Honourable Courts of competent jurisdiction, the validity, legality or enforceability of the remaining provisions shall not be affected in any manner, and the Parties will negotiate in good faith with a view to agreeing to one or more provisions which may be substituted for such invalid, unenforceable or illegal provisions, as nearly as is practicable.

A19. Limitation of Liability

The aggregate liability of the TENDERER under this Contract or otherwise in connection with the work to be performed hereunder, shall in no event exceed the contract price.

A20. Refund of SD

The Security Deposit will be refunded to the TENDERER upon successful completion of the Contract. Such completion would be determined when the Contractual obligations are fulfilled as per the Contract terms and fulfillment of Work Orders issued by TNHDC from time to time.

A21. Intellectual Property Rights (IPR)

- 1) The ownership and IPR of the deliverables made under this Contract would always rest with the TNHDC. The ownership and IPR of the Proprietary tools and/or other tools used by the TENDERER or third party or parties for the purpose of design, development and making the deliverables would always rest with the respective parties.
- 2) In relation to any inventions, discoveries or other Intellectual Property Rights, the TENDERER shall make full and complete disclosure to the TNHDC including any or all information in the TENDERER's possession relating to their IPR/patentability if any.
- 3) Notwithstanding anything contrary contained herein, the TENDERER shall defend, indemnify and hold harmless the Tamil Nadu Handicrafts Development Corporation or its employees or its affiliates against any suit or claim brought by a third party that a possession or use of software, programs, hardware, materials or documents infringes such third parties Intellectual Property Rights or its misuse of its confidential information by the TENDERER.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

A22. Notices

Any notice from one party to other given or required to be given hereunder shall be given by either:

- 1) Mailing the same by registered mail, postage prepaid, return receipt requested; or
- 2) Having the same delivered by courier with receipt acknowledged at the address set forth above or with other addresses and to the attentions of such other person or persons as may hereafter be designated by like notice hereunder and any such notice shall be deemed to have been served if sent by post on the date when in the ordinary course of post, it would have been delivered at the addresses to which it was sent or if delivered by courier on the date of acknowledgement of receipt.

A23. Force Majeure

Neither TNHDC nor the TENDERER shall be liable to the other for any delay or failure in the performance of their respective obligations except causes or contingencies beyond their reasonable control due to Force Majeure conditions such as:

- 1) Any act of God such as lightning, earthquake, landslide, etc or other events of natural disaster of rare severity
- 2) Meteorites or objects falling from aircraft or other aerial devices, travelling at high speeds
- 3) Fire or explosion, chemical or radioactive contamination or ionizing radiation
- 4) Epidemic or plague
- 5) Act of war (whether declared or undeclared), threat of war, invasion, armed conflict or act of foreign enemy, unexpected call up of armed forces, blockade, embargo, revolution, riot, religious strife, bombs or civil commotion, sabotage, and terrorism.

A24. Arbitration

- 1) Any dispute or difference whatsoever arising between the parties to the Contract, out of or relating to the construction, meaning, scope, operation or effect of the Contract or validity of the breach thereof, which cannot be resolved through negotiation process, shall be referred to a sole Arbitrator to be appointed by the Managing Director of TNHDC. The Arbitration shall be held in Chennai, Tamil Nadu and the language shall be English only.
- 2) It is a term of the contract that the party invoking arbitration shall specify all disputes to be referred to arbitration at the time of invocation of arbitration and not thereafter.
- 3) It is also a term of the contract that neither party to the contract shall be entitled to seek interest and the arbitrator should not grant interest.
- 4) The Arbitral Tribunal shall give reasoned award and the same shall be final, conclusive and binding on the parties.
- 5) The venue of the arbitration shall be the Chennai and language English.
- 6) The fees of the arbitrator and expenses incidental to the arbitration proceedings shall be borne equally by the parties.
- 7) Subject to as aforesaid, the provisions of the Arbitration and Conciliation Act 1996 and any statutory modifications or re-enactment in lieu thereof shall apply to the arbitration proceedings under this clause.

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

- 8) Jurisdiction: Subject to the above, the Courts in Chennai, Tamil Nadu alone shall have jurisdiction in this matter.

A25. Exit Clause

- 1) At the time of expiry of contract period, as per the contract between the parties, the TENDERER should ensure a complete knowledge transfer by their deployed professional to the TNHDC staff within a period of 2 weeks.
- 2) The TENDERER at the time of exit shall submit all information relating to the services rendered including but not limited to documents, records, configuration, bugs/errors and its resolutions relating to the services reasonably necessary to TNHDC or any other agency identified by TNHDC to carryout due diligence in order to transition the provision of services or any other agency identified. All properties provided by the TNHDC shall be returned. Any authorisations or letters issued by TNHDC for using the name of TNHDC on the field shall be null and void.
- 3) The updated contents or programs created under the contract shall be the property of TNHDC and should be handover by the TENDERER to TNHDC before exit of the contract. The TENDERER shall not retain any copy of programs or contents in any form and a declaration to this respect shall be given by the TENDERER to TNHDC.

In Witness whereof the parties hereto have signed on the day, month and year above written in the presence of

For and on behalf of
TENDERER

For and on behalf of TNHDC

Witness:

Witness:

Witness:

Witness:

"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.

Tender Ref.: TNHDC/780/M3/21-22



Request for Proposal (RFP)

**Civil works relating to construction of New
Extension of the Existing Showroom, Anna
Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

Volume-2 Technical Bid (Envelope-A)

The Tamil Nadu Handicrafts Development Corporation Ltd
(TNHDC)

759 Anna Salai, Chennai - 600 002

Phone:(044) 2852 1271/1325/5094

Fax: (044) 2852 4231

Email: tamilnaduhandicrafts@yahoo.co.in

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

Technical Bid (Envelope-A)

T1. Earnest Money Deposit details
--

#	Descriptions	Please fill up the details
1.	Name of the Bank	
2.	Demand Draft (DD) Number	
3.	DD Date	
4.	DD Amount	

T2. Bidder's Bank Account Details
--

#	Descriptions	Please fill up the details
1.	Bank Name	
2.	Branch Name and address	
3.	Account No.	
4.	IFSC No.	
5.	MICR code	

T3. Furnish details for meeting the Eligibility Criteria

T3.1 Bidder's Legal Status

#	Description	Please fill up the details
1.	Name of the Bidder	
2.	Legal Status (Company/ Partnership/ Proprietary-ship)	
3.	Certificate of Registration or Firm Registration no. and date	
4.	Registered office address, contact person, Personal Telephone No. and Email	
5.	Authorised Signatory of Tender	
	Name	
	Designation	
	Office Address	
	Personal Telephone Number	
	Email Address	
	Please enclose Letter of Authorisation or Power of Attorney to sign and submit the Tender	
6.	Permanent Account Number (PAN) details and enclose copy	
7.	Please furnish GST registration no. and date and enclose copy	

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

T3.2 Bidder's Overall Experience

#	Description	Please fill up the details
1.	No. of years in Construction of Civil Works	From Year:_____ To Year: _____ No. of Years:
2.	Please furnish details of work orders executed	
3.	Customer name	
4.	Project name	
5.	Work Order or Agreement reference	
6.	Project status	
7.	Enclose copy of the Work Order or Agreement	

T3.3 Bidder's relevant experience

#	Description	Work Order-1	Work Order-2	Work Order-3
1.	Customer name			
2.	Project name			
3.	Project description			
4.	Geographical spread			
5.	Value of the order			
6.	Work Order reference			
7.	Current status of the project			
8.	Enclose copies of the Work Order			
9.	Enclose copy of completion certificate or performance certificate issued by the customer			

T3.4 Bidder's Annual Turnover

#	Description	Please fill up the details
1.	Year 2021-2022	
2.	Year 2020-2021	
3.	Year 2019-2020	
4.	Average Annual Turnover for the last 3 Audited Financial Years.	
5.	Please enclose Auditor's Certificate, Annual Report and Profit & Loss statement for the above Audited Financial years	

**"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

T3.5 Bidder's local Office details

#	Description	Please fill up the details
1.	Bidder's local office address in Chennai/near by Districts	
2.	Name of the local representative and contact details	
3.	Copy of the Chennai office landline phone bill/ rent agreement/ rent receipt	

T4. Work Plan Schedule

The format of work plan schedule is given below for reference. The work plan schedule shall be prepared covering the tasks of all phases.

#	Task	Skill set	Man-month	Timeline in Months (M)					
				M-1	M-2	M-3	M-4	M-5	M-6
1									
2									
3									
n									

Signature of the Authorised Signatory of Tender:

Name of Authorised person:

Designation of Authorised person

Name and Address of Bidder:

Stamp of bidder:

"Civil works relating to construction of New Extension of the Existing Showroom"
Anna Salai, Chennai.

Tender Ref.: TNHDC/780/M3/21-22



Request for Proposal (RFP)

**Civil works relating to construction of New
Extension of the Existing Showroom, Anna
Salai, Chennai.**

Tender Ref.: TNHDC/780/M3/21-22

Volume-3 **Financial Bid (Envelope-B)**

**The Tamil Nadu Handicrafts Development Corporation Ltd
(TNHDC)**

759 Anna Salai, Chennai - 600 002

Phone:(044) 2852 1271/1325/5094

Fax: (044) 2852 4231

Email: tamilnaduhandicrafts@yahoo.co.in

**Civil works relating to construction of New Extension of the Existing Showroom”
Anna Salai**

Tender Ref.: TNHDC/780/M3/21-22

T4.1 Financial Bid (Envelope-B)

Bill of Quantity (BOQ)

Proposed NEW EXTENSION at EXISTING POOMPUHAR SHOWROOM, ANNA SALAI, CHENNAI

BILL OF QUANTITIES - STRUCTURAL / ARCHITECTURAL / CIVIL WORKS

S.No	DESCRIPTION	RATE	UNIT	TOTAL QUANTITY	Amount
1	Demolition				
	Area to be demolished and cleared for construction, with a few areas of demolition inside the existing building for renovation purposes. This includes provision of site protection and installing barricades wherever necessary for public safety (PLINTH AREA FOR DEMOLITION MENTIONED)		Cu.M	110	
2	Earthwork Excavation				
	Excavation in any kind of soils including soft disintegrated rock but excluding hard rock for foundations of footing, column pedestal, walls, steps, plinth beams, cess pits, trenches and tunnels at all levels and for the following depths below average ground level, including shoring, strutting, pumping and bailing out water, de-watering if any so as to keep foundations in dry condition at any stage of work, drain the water away from the site through sub drain and connecting into main drain, lead & lift, loading & unloading and backfilling with selected excavated material around Foundation & Trenches etc, disposing the excavated soil away from the site as directed. Rate shall include cost of excavation of working space as required, slopes and berms as per site soil condition/nature of the site soil and safety of excavation. Rate shall also include for refilling such excavation of working space with approved filling Material including consolidating to the required proctor density.				
a.	Upto 1.5m depth		Cu.M	85	
b.	1.5m to 6.0m depth		Cu.M		

**Civil works relating to construction of New Extension of the Existing Showroom”
Anna Salai**

Tender Ref.: TNHDC/780/M3/21-22

3	Filling & Compacting				
	Supplying and filling in foundations and the area wherever required below ground level and sides of the foundation and walls with the material given below in layers not exceeding 150 mm thick, including well-watered and consolidation, levelling, loading, unloading and transportation etc. complete, and as directed.				
a.	Approved Good River Sand		Cu.M		
b.	Approved Pit Sand		Cu.M		
c.	Approved Quarry dust (within raft volume)		Cu.M		
d.	Filling with existing soil above foundation upto NGL		Cu.M	75	
4	Disposal of Soil				
	Dispose of excavated soil and rocks away from the site to a specified location for disposal including all lift, lead, unloading and levelling at disposal site including payment of all necessary fees and charges.				
	a) Outside the site by mechanical transport for lead upto 1 km		Cu.M	10	
	b) Add: for each additional Km		Cu.M		
5	Plain Cement Concrete 1:5:10				
	Providing and laying plain cement concrete 1:4:8 using coarse graded aggregate of 40 mm and down size for levelling course under footings, steps, walls, platform etc. including laying layers of specified thickness in alternative bays not exceeding 10 sqm as directed including form work wherever necessary and well compacted etc. all complete, as directed.		Cu.M	16	

**Civil works relating to construction of New Extension of the Existing Showroom”
Anna Salai**

Tender Ref.: TNHDC/780/M3/21-22

6	Shuttering Work				
	Supplying, fabricating, erecting and fixing in position with bolts and nuts, nails and ties, etc. centering and shuttering to correct line and levels including strutting, propping, etc. with necessary bracings in all axes to give a stable assembly with provision for making the joints in the shuttering fully leakproof to avoid leakage of mortar, dismantling and removing the aforesaid assembly after the concrete attains the required strength, all material and labour complete in all respects.		Sq.m	550	
7	RCC Work without Reinforcement				
7.1	Providing and laying at all levels RCC of grade M20 using OPC & 20 mm gauge & down machine crushed stone properly cured, all material and labour complete in all respects. This is used for Lintels, chajjas and sunshades.		Cu.M	2	
7.2	Providing and laying at all levels RCC of grade M30 using OPC/PPC & 20 mm gauge & down machine crushed stone aggregates, machine mixed, mechanically vibrated and properly cured, all material and labour complete in all respects. Minimum Cement content should be 340 Kg/m ³ .		Cu.M	90	
8	REINFORCEMENT FOR RCC WORK				
8.1	Providing and decoiling wherever necessary, cutting, bending, placing and fixing in position Grade Fe 500D (conforming to IS1786-2008, manufactured by TMT process or equivalent) of all diameter for reinforcement in all cast-in-situ reinforced concrete works at all levels and height and tying with 18 gauge annealed GI binding wire, providing and fixing cement cover blocks, all material and labour complete in all respects. (Only laid weight shall be measured including authorised laps. Cuts and wastages shall not be measured for payment. Rate shall include rolling margin of 3% for reinforcement)		MT	12	
9	JOINERY WORK				
9.1	Doors: Supply and fixing of Pre laminated wood plastic composite doors - Door shutter with door frame at position as per the approved drawings and as directed by the departmental officers - which includes handle, hinges and locking facilities, other accessories, Labour Charges for fixing, Conveyance, Painting, etc-complete in all respects complying with relevant standard specification. DOOR SIZE : 900mmX2100mm		Nos	1	

**Civil works relating to construction of New Extension of the Existing Showroom”
Anna Salai**

Tender Ref.: TNHDC/780/M3/21-22

9.2	UPVC Window-Supplying and fixing UPVC (Un-Plasticized Polyvinyl Chloride) fixed glass & open type windows with a minimum outer frame size of 60mm x 58mm and profile are reinforcement with GI/1mm 125GSM and 100% corrosion free, the profiles are multi chambered sections with wall thick of 2mm.The EPDM rubber covered with over all the edges of shutter. The shutter will be provided with multi point locks and handle. The corners and joints should be welded and cleaned. Radiations free pin headed plain or approved colour glass with Minimum 4mm thick should be provided to the shutter and it should not allow leakage of water even at most ranging storms and should have key lockable action, strong locking systems and as per size for arresting noise and energy loss. The window should be fixed to the wall with 100% packing with screws and silicon packing all-round the frames. The window should be got approved before use on work directed by the departmental officers. Which includes cost of material, Labour Charges for fixing, Conveyance, etc..- complete in all respects complying with relevant standard specification. WINDOW SIZE : 1200mm X 1500mm		Nos	1	
10	Masonry Work				
10.1	Brick work in following Cement Mortar using Bricks of 230 x 110 x 75mm size conforming to IS: 12894-1989 Class designation not less 50 kg./ sq.cm. average compressive strength in cement mortar 1:5 for load bearing structures for foundation and basement and for superstructure including curing, etc., complete complying with standard specification.		Cu.M	100	
11	Plastering Work				
11.1	Plastering with Cement Mortar 1:5 (One cement and Five sand), 12mm thick in all floors including curing etc. complete complying with standard specification and as directed by the departmental officers.		Sq.m	595	
11.2	Special Plastering with Cement Mortar 1:3 (One cement and Three sand), 20mm thick in all floors including curing etc. complete complying with standard specification and as directed by the departmental officers.		Sq.m	340	

**Civil works relating to construction of New Extension of the Existing Showroom”
Anna Salai**

Tender Ref.: TNHDC/780/M3/21-22

11.3	Ceiling Plastering with Cement Mortar 1:4 (One cement and four sand), 10mm thick to all ceilings in single coat at all levels to correct line and level including scaffolding and curing etc. complete complying with standard specification and as directed by the departmental officers.		Sq.m	225	
12	External Painting Work				
12.1	Painting two coats of newly plastered wall surface with ready mixed weatherproof exterior emulsion paint of first-class quality with approved colour over a priming coat including thorough scrapping, clean removal of dirt, and including necessary plaster of Paris putty, wherever required etc., complete		Sq.m	340	
13	Terrace Treatment Work				
13.1	All waterproofing shall be as per client spec only. Plan areas to be measured for costing.		Sq.m	730	
13.2	Supply and fixing the top of roof slab with one course of Fixing Prefinished Solar Radiation Reflective Roofing Tiles (300mmX300mmX20mm) with SRI (SOLAR REFRACTIVE INDEX > 85.SOLAR REFLECTION > 0.73 AND INITIAL Emittance > 0.85 as per the BEE standard on top of waterproofing system, laid to the uniform gap of 5-6mm between each tile on 20mm thick cement base mortar in the ratio 1:4 (1 cement: 4m-sand) with thick cement slurry coat and grouting the joints with Grout-Non shrink, free flow Non-metallic tile joint grout by adding 15-20% water to form a smooth paste which should be applied to the joints, preferably with a rubber squeeze, allowing grouted material to dry max 30 min. Once the grout has hardened, the tiles will be left with a slight haze on them. Clean it up by going over the area lightly with a damp cloth, then buff immediately with a dry cloth, including providing skirting up to 114mm height along the parapet walls in the same manner @ 45-degree angle etc., complete in all respects complying with relevant standard specifications and as directed by the departmental officers.		Sq.m	85	

**Civil works relating to construction of New Extension of the Existing Showroom”
Anna Salai**

Tender Ref.: TNHDC/780/M3/21-22

14	Grill Work				
14.1	Supplying and fixing of in position of 10 Sq.MM Mild steel square section fabricated safety Grills for windows. The M.S Grills will be applied with one coat of primer and two coat of painting as per approved design. This work includes the cost of material, Labour Charges for fixing Conveyance, Packing Charges, Scaffolding, etc. complete as per relevant Standard specification as directed by the departmental officers.		Sq.m	1.8	
14.2	Manufacturing, Supplying and Fixing of Stainless-Steel Handrails for staircase using 50mm dia 304L Grade Stainless Steel pipe of 1.60mm thick at required locations to a height of 900mm from finished floor level welded to 38mm dia Stainless Steel pipe post of 1.00mm thick as vertical at 900mm centre with minimum of 3 numbers 25mm dia intermediate horizontal stainless-steel pipe of 1.60mm thick in between. The vertical pipe must be welded to the 100 X 100 X 6mm MS base plate encased in the base concrete. The rate is inclusive of the charges for cutting, bending, welding, grinding, polishing, conveyance, electrical charges, etc. complete.		RM	20	
15	Hilti Rebar				
	Rebar Anchors to be fixed using Hilti-HIT-HY 200 including drilling, cleaning, injection of adhesive & fixing of reinforcement				
15.1	8mm Dia- 200mm embedment length		Nos	540	
15.2	12mm Dia- 200mm embedment length		Nos	130	
15.3	16m Dia- 227mm embedment length		Nos	170	
A	Sub Total - 01 for Civil Works (Sum of Above Items)				

Civil works relating to construction of New Extension of the Existing Showroom”

Anna Salai

Tender Ref.: TNHDC/780/M3/21-22

16	Electrical Works				
16.1	Shifting and Reusing of Electrical Systems to operate the existing showroom during the new construction and renovation work. Visit and check the site condition.		LS	1	
16.2	Electrical Conduit 3/4" PVC pipe and including all related accessories		Rm	210	
17	Plumbing & Sanitation Works				
17.1	Rainwater Down Take pipes. Visit and check the site condition.		Rm	24	
18	HVAC & Mechanical Works				
18.1	Shifting and Reusing of AC Systems to operate the existing showroom during the new construction and renovation work. Visit and check the site condition.		LS	1	
19	Passenger Lift : 6 person Capacity including installation		Nos	1	
20	Pest Control at Plinth level		Sq.m	110	
B	Sub Total - 02 for Civil & MEP (Sum of S.no 16 to S.no 20)				
C	Add Concessional Rate of GOODS & SERVICE TAX @18% (CGST at 9% + SGST AT 9%) for any Government Construction Contracts		18%		
D	Grand Total Including GST				

Signature of the Authorised Signatory of Tender:

Name of Authorised person:

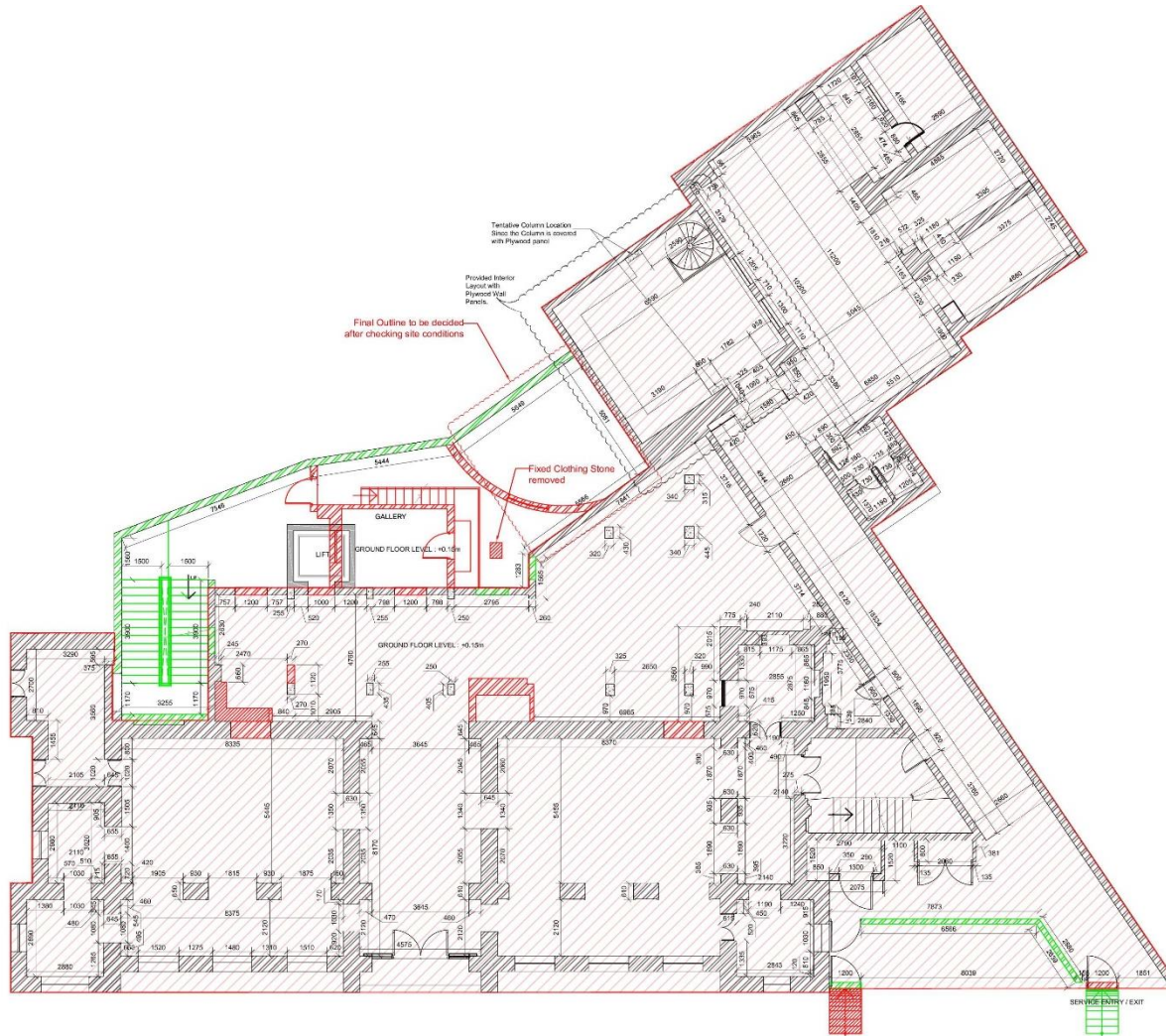
Designation of Authorised person

Name and Address of Bidder:

Stamp of bidder:

**Civil works relating to construction of New Extension of the Existing Showroom”
Anna Salai**

Tender Ref.: TNHDC/780/M3/21-22



LEGEND :

	Existing Wall to be demolished
	Existing Slab to be demolished
	New Wall to be constructed
	New Slab to be constructed

LEGEND :

	Existing Building Profile (Not under Scope)
--	---

GENERAL NOTES :

- Do not scale drawings. Only written dimensions shall be followed. In case of any discrepancies, they are to be noted and brought to the notice of the architect during period.
- Column positions to be finalised after on - site verification.
- All dimensions are in millimeters unless specified otherwise.
- All levels are in millimeters unless specified otherwise.
- All opening dimensions are finished dimensions unless specified otherwise.
- All terrace floor levels to be verified to ensure it is as per site conditions.

Graphical Scale :

ARCHITECTS & DESIGN CONSULTANTS:



Module No. 103, Ground Floor,
NSIC Software Technology Park,
B-24, Guindy Industrial Estate,
Ekkaduthangal, Chennai - 600 032

PROJECT TITLE

POOMPUHAR SALES SHOWROOM
Anna Salai, Chennai

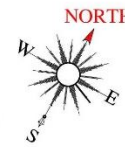
CLIENT:

TAMIL NADU HANDICRAFTS
DEVELOPMENT CORPORATION

DRAWING TITLE

Ground Floor Plan

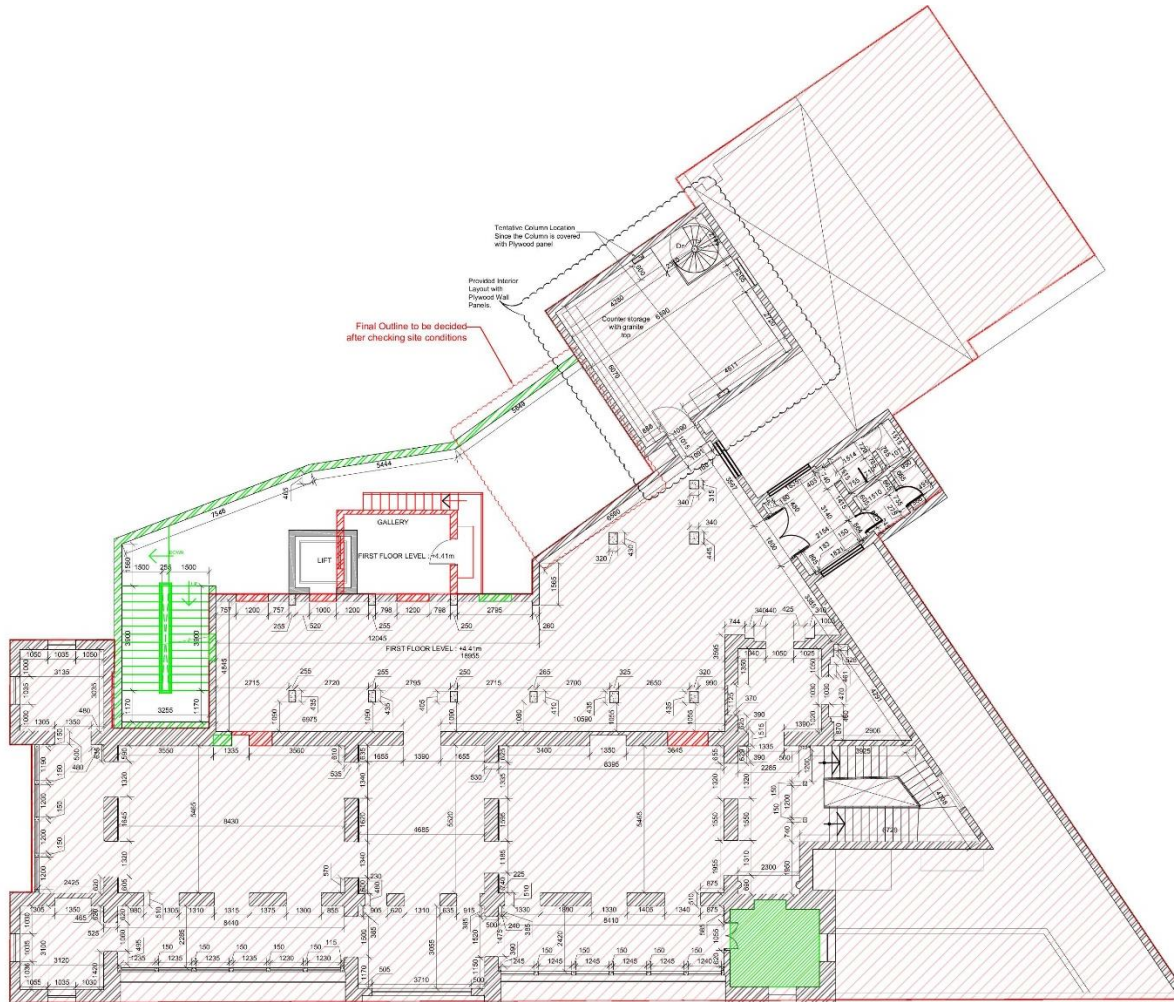
TENDER DRAWING



Design By	HARINI	Date	27-09-2022
Drawn By	HARINI	Sheet No.	01
Checked By	ARUN	Revision No.	
Approved By	ARUN	Project No.	
Scale	TO FIT		

**Civil works relating to construction of New Extension of the Existing Showroom”
Anna Salai**

Tender Ref.: TNHDC/780/M3/21-22

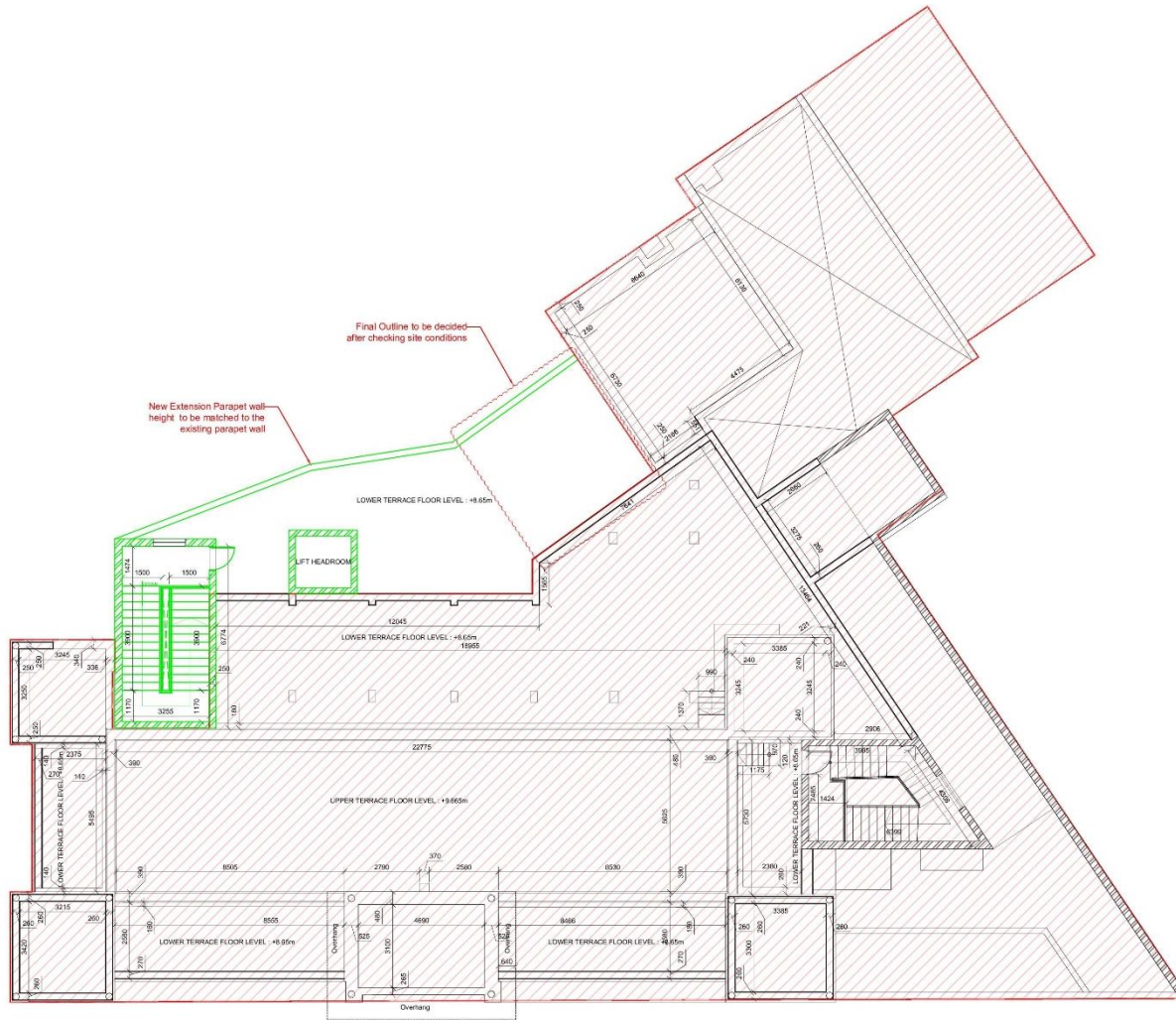


LEGEND :	
	Existing Wall to be demolished
	Existing Slab to be demolished
	New Wall to be constructed
	New Slab to be constructed
LEGEND :	
	Existing Building Profile (Not under Scope)
GENERAL NOTES :	
1. Do not scale drawings. Only written dimensions shall be followed. In case of any discrepancies, they are to be noted and brought to the notice of the architect during period.	
2. Column positions to be finalised after on - site verification.	
3. All dimensions are in millimeters unless specified otherwise.	
4. All levels are in millimeters unless specified otherwise.	
5. All opening dimensions are finished dimensions unless specified otherwise.	
6. All terrace floor levels to be verified to ensure it is as per site conditions.	
Graphical Scale :	

ARCHITECTS & DESIGN CONSULTANTS: Module No. 103, Ground Floor, NSIC Software Technology Park, B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai - 600 032	PROJECT TITLE POOMPUHAR SALES SHOWROOM Anna Salai, Chennai	DRAWING TITLE First Floor Plan		Design By	HARINI	Date	27-09-2022
	CLIENT: TAMIL NADU HANDICRAFTS DEVELOPMENT CORPORATION	TENDER DRAWING		Drawn By	HARINI	Sheet No.	02
				Checked By	ARUN	Revision No.	
				Approved By	ARUN	Project No.	
				Scale	TO FIT		

**Civil works relating to construction of New Extension of the Existing Showroom”
Anna Salai**

Tender Ref.: TNHDC/780/M3/21-22



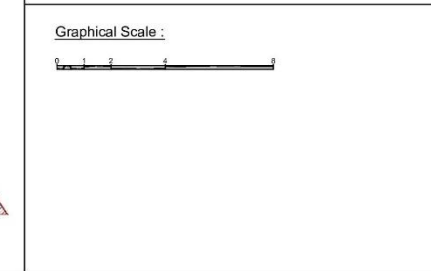
LEGEND :



	Existing Wall to be demolished
	Existing Slab to be demolished
	New Wall to be constructed
	New Slab to be constructed

LEGEND :

	Existing Building Profile (Not under Scope)
--	--

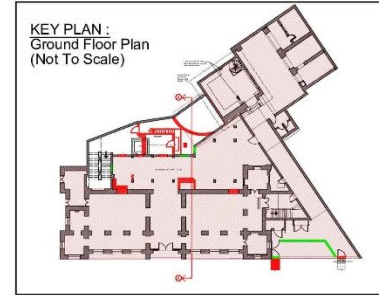
- GENERAL NOTES :**
1. Do not scale drawings. Only written dimensions shall be followed. In case of any discrepancies, they are to be noted and brought to the notice of the architect during period.
 2. Column positions to be finalised after on - site verification.
 3. All dimensions are in millimeters unless specified otherwise.
 4. All levels are in millimeters unless specified otherwise.
 5. All opening dimensions are finished dimensions unless specified otherwise.
 6. All terrace floor levels to be verified to ensure it is as per site conditions.



<p>ARCHITECTS & DESIGN CONSULTANTS:</p>  <p>Module No. 103, Ground Floor, NSIC Software Technology Park, B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai - 600 032</p>	<p>PROJECT TITLE</p> <p align="center">POOMPUHAR SALES SHOWROOM Anna Salai, Chennai</p>	<p>DRAWING TITLE</p> <p align="center">Terrace Floor Plan</p>		Design By	HARINI	Date	27-09-2022
	<p>CLIENT:</p> <p align="center">TAMIL NADU HANDICRAFTS DEVELOPMENT CORPORATION</p>	<p>TENDER DRAWING</p>		Drawn By	HARINI	Sheet No.	03
				Checked By	ARUN	Revision No.	
				Approved By	ARUN	Project No.	
				Scale	TO FIT		

**Civil works relating to construction of New Extension of the Existing Showroom”
Anna Salai**

Tender Ref.: TNHDC/780/M3/21-22



LEGEND :

	Existing Wall to be demolished
	Existing Slab to be demolished
	New Wall to be constructed
	New Slab to be constructed

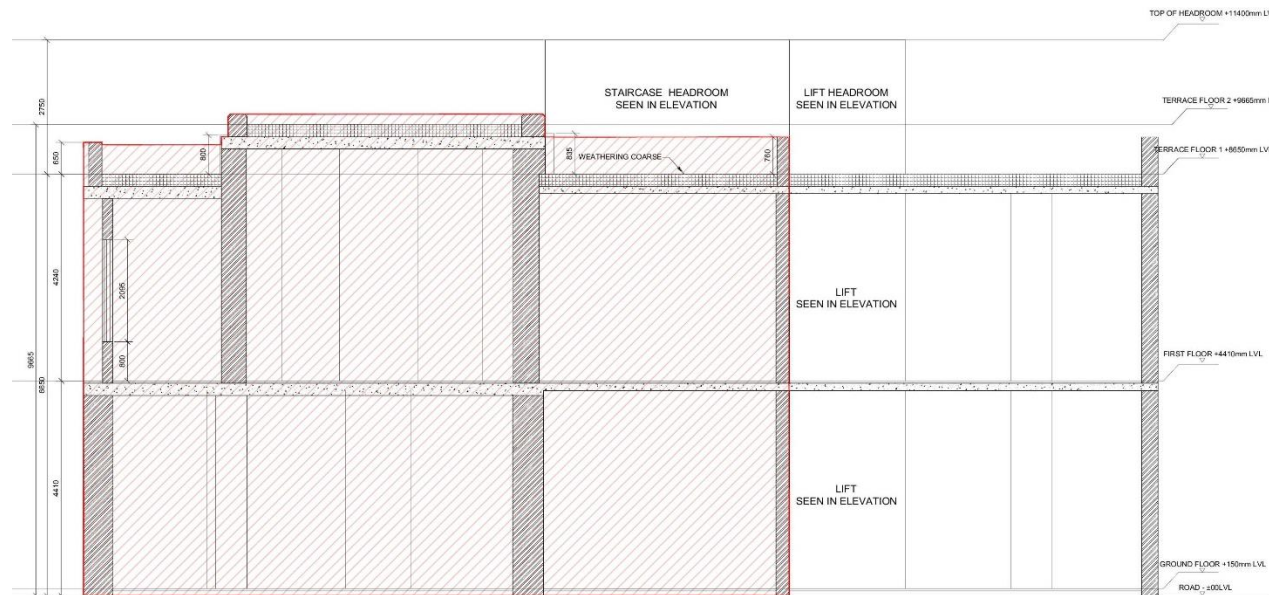
LEGEND :

	Existing Building Profile (Not under Scope)
--	--


GENERAL NOTES :

1. Do not scale drawings. Only written dimensions shall be followed. In case of any discrepancies, they are to be noted and brought to the notice of the architect during period.
2. Column positions to be finalised after on - site verification.
3. All dimensions are in millimeters unless specified otherwise.
4. All levels are in millimeters unless specified otherwise.
5. All opening dimensions are finished dimensions unless specified otherwise.
6. All terrace floor levels to be verified to ensure it is as per site conditions.

Graphical Scale :



Section - AA

<p>ARCHITECTS & DESIGN CONSULTANTS:</p>  <p>Module No. 103, Ground Floor, NSIC Software Technology Park, B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai - 600 032</p>	<p>PROJECT TITLE</p> <p>POOMPUHAR SALES SHOWROOM Anna Salai, Chennai</p>	<p>DRAWING TITLE</p> <p align="center">Section</p>	<p>Design By</p> <p>HARINI</p>	<p>Date</p> <p>27-09-2022</p>
	<p>CLIENT:</p> <p>TAMIL NADU HANDICRAFTS DEVELOPMENT CORPORATION</p>	<p>TENDER DRAWING</p>	<p>Drawn By</p> <p>HARINI</p>	<p>Sheet No.</p> <p>04</p>
			<p>Checked By</p> <p>ARUN</p>	<p>Revision No.</p>
			<p>Approved By</p> <p>ARUN</p>	<p>Project No.</p>
			<p>Scale</p> <p>TO FIT</p>	